

HAVANT BOROUGH COUNCIL  
PUBLIC SERVICE PLAZA  
CIVIC CENTRE ROAD  
HAVANT  
HAMPSHIRE P09 2AX



**Havant**  
BOROUGH COUNCIL

Telephone: 023 9247 4174  
Fax: 023 9248 0263  
Website: [www.havant.gov.uk](http://www.havant.gov.uk)

## AUDIT AND FINANCE COMMITTEE AGENDA

**Membership:** Councillor Inkster (Chairman)

Councillors Briggs (Vice-Chairman), Guest, Keast, Kennett, Linger, Robinson and Francis

**Meeting:** Audit and Finance Committee

**Date:** Wednesday 27 April 2022

**Time:** 5.00 pm

**Venue:** Hurstwood Room, Public Service Plaza, Civic Centre Road,  
Havant, Hampshire PO9 2AX

The business to be transacted is set out below:

Kim Sawyer  
Chief Executive

19 April 2022

Contact Officer: Emma Carlyle 023 9244 6151  
Email: [emma.carlyle@havant.gov.uk](mailto:emma.carlyle@havant.gov.uk)

### Public Attendance

Please note that the Hurstwood Room has very limited capacity to safely accommodate members of the public in a Covid secure manner. Please contact the named officer above if you wish to attend in person, otherwise we would encourage watching the meeting via the webcast on the Council's website.

**Can Councillors Please Submit Any Detailed Technical Questions On The Items Included In This Agenda To The Contact Officer By 12 Noon On Friday, 22 April 2022**

	<b>Page</b>
<b>1 Apologies for Absence</b>	
To receive and record any apologies for absence.	
<b>2 Minutes</b>	<b>1 - 2</b>
To approve the minutes of the previous meeting which took place on the 8 <sup>th</sup> December 2021.	
<b>3 Declarations of Interests</b>	
To receive any declarations of interest from Members.	
<b>4 External 2021 Audit Plan</b>	<b>3 - 48</b>
<b>5 Statement of Accounts 20/21</b>	<b>49 - 154</b>
<b>6 Annual Audit Results Report</b>	<b>155 - 208</b>
<b>7 Internal Audit Charter 2022 - 23</b>	<b>209 - 220</b>
<b>8 Internal Audit Plan for 2022/23</b>	<b>221 - 232</b>
<b>9 Internal Audit Progress Report March 2022</b>	<b>233 - 246</b>

## **GENERAL INFORMATION**

**IF YOU WOULD LIKE A VERSION OF THIS AGENDA, OR ANY OF ITS REPORTS, IN LARGE PRINT, BRAILLE, AUDIO OR IN ANOTHER LANGUAGE PLEASE CONTACT DEMOCRATIC SERVICES ON 023 9244 6231**

### **Internet**

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This meeting is being recorded and the recording will be published on the council's website and be available to watch for up to six months from the date of the meeting. IP addresses are not collected, however in order to function, Microsoft Teams collects background data limited to the web browser version used. Data collected will be kept and recorded for the purposes of this meeting only.

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### **Emergency Procedure**

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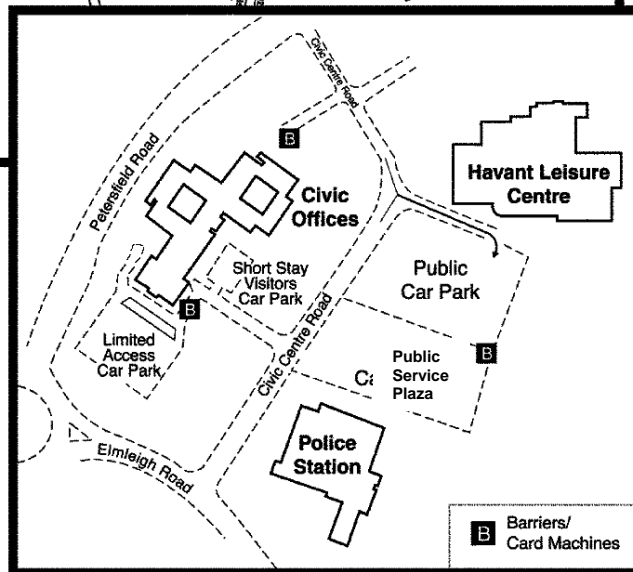
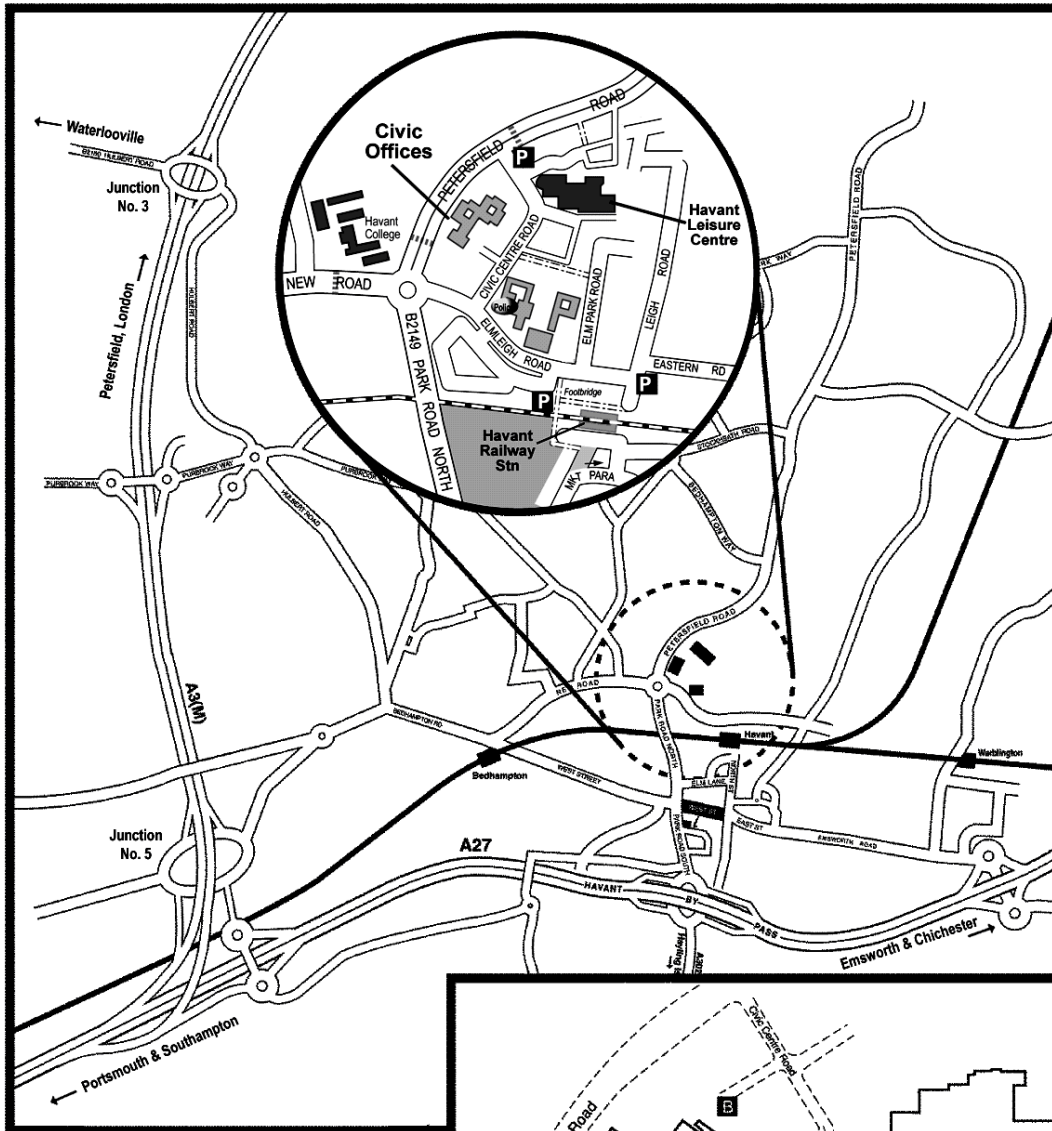
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### **No Smoking Policy**

The Public Service Plaza operates a strict No Smoking policy in all of its offices, corridors, meeting rooms and toilets.

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# Havant

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 Telephone (023) 9247 4174